



BISHOP WILTON

SHOW AND CRAFT FAIR

121st Show: Saturday 20th July 2019

www.bishopwiltonshow.com



REGISTERED CHARITY NUMBER: 1178613

TRADE STANDS

RISK ASSESSMENT FORM

- You must complete both of these forms
- Assess the risks as they stand - if in your opinion there is no risk please state NO RISK
- Fill in your name and address.
- Sign and return the form

Please complete using BLOCK CAPITALS – Copy this page if more space is required

Company Name:

Address:

Responsible Person:

Date of Assessment:

Signature of Assessor:

HAZARD

Example:

LPG bottles for cooker

PERSON AT RISK

Staff & General Public

CONTROLS TO MINIMISE RISK

Gas bottles held in secure, locked container, changed by trained staff only

FIRE ASSESSMENT – Please complete separate form

1. Read the attached notes before completing this form
2. Any electrical appliances used on the craft stalls must have a current 'Portable Appliance Test Certificate'
3. Attach a copy of your Public Liability Insurance if applicable



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FIRE RISK ASSESSMENT FORM

Please complete using BLOCK CAPITALS

Organisation or Company:

Responsible Person:

Operational Activity: (Please indicate which description best reflects the activities on your stand):

Retail Outlet Demonstration Static Display

Hazards associated with above activity: (Please tick all of which apply, if the hazards are present on your stand during your occupation at the Bishop Wilton Show):

LPG Highly Flammable Liquid Dry Combustible

Machinery Hot Surfaces Heat & Ignition Sources

Use of Sharps Electrical Equipment Working at Height

Dangerous Overcrowding Demonstration

Please indicate how you intend to control the fire and other represented hazards associated with your occupation of the stand. All exhibitors are reminded that the fire controls for the stand will be the same as for any high street retail outlet.

During the build period:

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During the open period:

.....

During the breakdown period:

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Signature of responsible person: Date:

Please complete and return this form to:

Robert Willoughby – Trade Stand Secretary

Wesley House, Millington, York. YO42 1TX

E-mail: boweswilloughby@aol.com Tel: 01759 306490